

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JANUARY 29, 2015

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli
Mr. Dangler

Mr. Zambrano - absent
Mr. Covin
Mrs. Widdis

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Gregory School**, **Sophia Hepburn** and **Roberto Neves** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Abstain (1) Mrs. Widdis, Absent (1) Mr. Zambrano

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of November 18, 2014
- Executive Session minutes of November 18, 2014
- Regular Meeting minutes of November 19, 2014
- Re-organization Meeting minutes of January 7, 2015
- Executive Session minutes of January 7, 2015

Motion was made by Mrs. George, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (E1 – 7).

Ayes (8), Nays (0), Absent (1) Mr. Zambrano

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY15 NOVEMBER AND FY15 DECEMBER TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. SECRETARY'S REPORT (continued)

1. BUDGET TRANSFER REPORTS – FY15 NOVEMBER AND FY15 DECEMBER TRANSFERS (continued)

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 November and FY15 December Transfers as listed be approved for the months ending November 30, 2014 and December 31, 2014.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Zambrano)
Date: January 29, 2015

2. BOARD SECRETARY'S REPORTS – NOVEMBER 30, 2014 AND DECEMBER 31, 2014

That the Board approve the Board Secretary's Report for the months ending November 30, 2014 and December 31, 2014 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. REPORTS OF THE TREASURER – NOVEMBER 30, 2014 AND DECEMBER 31, 2014

That the Board approve the Report of the Treasurer for the months ending November 30, 2014 and December 31, 2014 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the November 30, 2014 and December 31, 2014 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of November 30, 2014 and December 31, 2014 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Zambrano)
Date: January 29, 2015

6. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2014 AND DECEMBER 31, 2014**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2014 and December 31, 2014 (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

7. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2014 AND DECEMBER 31, 2014**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2014 and December 31, 2014 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of November 30, 2014)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				237	299	298	834			834
Kdg		63		103	127	123	416			416
1st	96	144	107				347			347
2nd	131	174	124				429			429
3rd	109	166	117				392			392
4th	119	137	127				383			383
5th	95	146	97				338			338
6th							0	347		347
7th							0	353		353
8th							0	372		372
9th							0		302	302
10th							0		343	343
11th							0		301	301
12th							0		272	272
MCI	18						18	6	11	35
MD							0			0
BD							0	13	28	41
LD	17	22	45				84	10	17	111
AUT	16		10				26	12	2	40
PD					5	12	17			17
OOD	7	2	4		1		14	8	30	52
Home Instruction							0	1		1
TOTAL	608	854	631	340	432	433	3298	1122	1306	5726

November 2013 Figures									
AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	TOTAL
725	365	732	382	343	293	401	1047	1248	5536

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of December 31, 2014)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				233	301	299	833			833
Kdg		67		104	127	126	424			424
1st	95	143	108				346			346
2nd	130	174	127				431			431
3rd	109	169	115				393			393
4th	119	137	126				382			382
5th	96	147	96				339			339
6th							0	346		346
7th							0	349		349
8th							0	373		373
9th							0		302	302
10th							0		338	338
11th							0		299	299
12th							0		275	275
MCI	18						18	7	11	36
MD							0			0
BD							0	13	28	41
LD	18	23	45				86	10	16	112
AUT	16		10				26	11	2	39
PD					5	12	17			17
OOD	7	2	4		1		14	8	29	51
Home Instruction							0	1		1
TOTAL	608	862	631	337	434	437	3309	1118	1300	5727

December 2013 Figures									
AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	TOTAL
729	365	734	387	347	293	402	1051	1246	5554

F. SUPERINTENDENTS REPORT

1. STUDENT COUNCIL PRESIDENT'S REPORT

Jessica Rojas – Good evening Dr. Salvatore, member of the Board of Education, Central Office administration and Long Branch Public Schools community members. My name is Jessica Rojas, the Long Branch High School Student Council President. It gives me great pleasure to provide you with my monthly report. This month I had the opportunity to visit the Gregory School and talk with the principal, Ms. Beth Behnken as well as some of the students.

Newly implemented this year to the Gregory School is “Leader in Me”. Leader in Me consists of 7 positive habits that are encouraged to be followed by the students as well as the staff. These habits are:

1. Be proactive
2. Begin with the end in mind
3. Put first things first
4. Think win-win
5. Seek first to understand, and then to be understood
6. Synergize
7. Sharpen the saw

Every month new student leaders are chosen based on their participation and grasp of the 7 habits. The students notice when their fellow classmates are starting to follow the habits and are the one who nominate the new leaders each month. Walking into a first grade classroom, I immediately noticed how eager and ecstatic the students were to tell me about the 7 habits. It was thrilling to see the excitement generated by the initiative and hear the students articulate the ways in which they have bettered themselves because of it.

Gregory School wants to help the community prepare students to be successful not only in the classroom but outside as well. The Gregory School as well as the rest of the district is grateful for the school, resources and everything the Board of Education has offered.

I would like to thank Dr. Salvatore, the Board of Education, Central Office administration and community members. Have a great Green Wave day!

2. SCHOOL PRESENTATION

This year the Gregory School has embraced Stephen Covey’s “7 Habits of Highly Effective People” and applied it to the daily lives of our elementary students through “The Leader in Me.”. Our students are about leadership and most importantly, about themselves each and every day. The presentation is a celebration of leadership: Past, Present and Future.

F. SUPERINTENDENTS REPORT (continued)

3. PRESENTATION OF AWARDS

A) AWARDING OF TENURE CERTIFICATES

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

PUPIL PERSONNEL SERVICES

Presented by: Nelyda Perez

MICHELLE CRISCI - Speech/Language Specialist

AMERIGO A. ANASTASIA SCHOOL

Presented by: Francisco Rodriguez

ALIA VARGAS - Teacher

DIANE WARTMANN - Teacher

GEORGE L. CATRAMBONE SCHOOL

Presented by: Christopher Volpe

ELAINE CHAVEZ - Teacher

JAMES HARPER - Teacher

GREGORY SCHOOL

Presented by: Beth Behnken

KIMBERLY PAGAN - Teacher

JOSEPH M. FERRAINA EARLY CHILDHOOD LEARNING CENTER

Presented by: Loretta Johnson

LINDA BENNETT - Teacher

MIDDLE SCHOOL – SCIENCE & COMPUTER TECHNOLOGY ACADEMY

Presented by: Evelyn Cruz

ERIKA TUSI - Teacher

MIDDLE SCHOOL - VISUAL AND PERFORMING ARTS ACADEMY

Presented by: Alvin L. Freeman

MICHAEL VITURELLO - Principal/Academy Administrator

HIGH SCHOOL – SCHOOL OF VISUAL & PERFORMING ARTS

Presented by: Kristen Ferrara

ALISSA GALLO - Teacher

F. SUPERINTENDENTS REPORT (continued)

3. PRESENTATION OF AWARDS (continued)

B) DISTRICT VOLUNTEERS

Leah Freer
June Turner
Pauline Bailo
Anne-Sophie Delauney-Lehman
Karen Haney
Josie Kent
Fabrini Cronin
Danah Jetter

Tamica Jetter
Patricia Pierre Louis
Michelle Hammond
Victoria Sesty
Teresa Benosky
Dorothy Suggs
Ashley Benner

C) TEACHER OF THE MONTH – NOVEMBER

MEGHANN CAVANAGH, Teacher, Morris Avenue School, presented by Mr. Parnell

D) TEACHER OF THE MONTH – DECEMBER

CYNTHIA CRISANAZ, Teacher, Middle School presented by Mr. Parnell

E) SUPPORT STAFF OF THE MONTH – NOVEMBER

ELVIA FRANCO, Instructional Assistant, Gregory School, presented by Mr. Parnell

F) SUPPORT STAFF OF THE MONTH – DECEMBER

GINA GRADONE, Instructional Assistant, Morris Avenue School, presented by Mr. Parnell

Mr. Parnell asked Mrs. Perez to join him up at the podium and presented her with a ceremonial plaque for her service to the Board of Education as President from January 7, 2014 to January 6, 2015

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX O-1)

Dr. Salvatore (in the absence of Mr. Zambrano) – At the committee meeting we discussed several issues; the 5 year facility plan, technology upgrades and the sale of some of our properties. We are working with some potential buyers regarding West End School.

Comments from the Instruction and Programs Committee Chair (APPENDIX O-2)

Mr. Covin – We were given a presentation and experiment at our recent meeting. We are embarking on a new pilot program that Long Branch will be a part of with 2 other New Jersey school districts. One of the great things about this is that parents and students will be learning together. We participated in the presentation, and realized that this is a pilot program but we feel that once the students and parents get ahold of this program we can see it expanding very quickly.

Comments from the Communications/Security Committee Chair (APPENDIX O-3)

Mr. Grant – The calendar committee is working on the 2015 – 2016 calendar. The committee consists of Board members, staff and teachers. Our goals are to preserve the long Christmas holiday and to provide for a long Memorial Day weekend. Our primary goal is to educate our students for 180 days and get out early in June. This is not an easy task. Black History month programs will be celebrated in every school. You can see some of the events outlined in the back of this agenda. Also, we have entered into a partnership with the Long Branch Police Department. The police are coming into our schools to walk the hallways and learn the physical structure of our facilities.

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (1 – 8).

Ayes (8), Nays (0), Absent (1) Mr. Zambrano

1. TRANSPORTATION JOINTURE WITH NEPTUNE

That the Board approve a transportation jointure with Neptune Board of Education for the 2014-2015 School Year to transport one (1) Long Branch student to/from Class Academy at a cost of \$1,429.20.

2. TRANSPORTATION JOINTURE WITH MOESC

That the Board approve the transportation routes with Monmouth-Ocean Educational Services Commission for the 2014-2015 school year as follows:

Special Ed/Vocational/Homeless	\$392,877.78
Non Public	\$187,326.06
ESC Management fees (5%)	<u>\$ 30,537.06</u>
	\$610,741.14

G. GENERAL ITEMS (continued)

3. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2014/2015 SCHOOL YEAR

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per attached (**APPENDIX F**)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Zambrano)
Date: January 29, 2015

4. APPROVAL TO RATIFY THE SUBMISSION OF THE FY16 EARLY CHILDHOOD BUDGET

That the Board ratify the submission of the FY16 Early Childhood budget to the Department of Education (**APPENDIX G**).

5. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2014 – 2015 SCHOOL YEAR

That the Board approve the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2014 – 2015 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

G. GENERAL ITEMS (continued)

5. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2014 – 2015 SCHOOL YEAR (continued)

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Vehicles, Cargo Vans, Minivan/ Class 1/2/3. Regular/Extended	Chas. S. Winner Inc., DBA Winner Ford	83173

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Zambrano)
Date: January 29, 2015

6. APPROVAL TO ACCEPT ADDITIONAL FY12 IMPACT AID

That the Board approve to accept additional Impact Aid funding for FY12 in the amount of \$2,601.18.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

7. APPROVAL TO ACCEPT ADDITIONAL FY15 IMPACT AID

That the Board approve to accept additional Impact Aid funding for FY15 in the amount of \$13,472.94.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. APPROVAL TO FILE THE FY16 IMPACT AID APPLICATION

That the Board approve the filing of the FY16 Impact Aid application. The amount will be determined by the federal government. The application due date is February 2, 2015.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

Motion was made by Mrs. Perez, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (9 – 13).

Ayes (8), Nays (0), Absent (1) Mr. Zambrano

9. APPROVAL TO FILE THE CHAMPIONS FOR HEALTH KIDS GRANT APPLICATION

That the Board approve/ratify the filing of the Champions for Healthy Kids grant application in the amount of \$20,000 on behalf of the Middle School.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. APPROVAL TO PARTICIPATE IN THE FRESH FRUIT AND VEGETABLE PROGRAM

That the Board approve the agreement with the New Jersey Department of Agriculture to add the Amerigo A. Anastasia School to participate in the Fresh Fruit and Vegetable Program from February 1, 2015 to September 30, 2015.

11. APPROVAL TO UPDATE LONG RANGE FACILITY PLAN

That the Board approve the update to the Long Range Facility Plan.

12. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

Paul Fleming	\$500 (approximate value)	LAX Equipment
Betty Ging	\$100 (approximate value)	1 Lester Brand Betsy Ross spinet box piano (2 pedal) with bench
United Way of Monmouth County	\$9,360.00	Brand new clothes (hats, gloves, scarves, coats, etc.)
Long Branch Public Library	\$1,400.00	New books for PreK – 12 students

H. PERSONNEL ACTION

13. RESOLUTION

That the Board approve the Resolution to re-instate Carlos Vega – **APPENDIX H.**

H. PERSONNEL ACTION (continued)

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (14 – 22).

Ayes (6), Nays (0), Abstain (2) Mrs. Perez and Mrs. Widdis, Absent (1) Mr. Zambrano

14. CERTIFIED STAFF:

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

MICHAEL GREEN*

Social Studies Teacher
High School
BA, Step 1
\$48,801

Education: Monmouth University

Certification: Teacher of Social Studies

Replaces: J. Goldman

(Acct#:15-140-100-101-000-01-00)(UPC#:0132-01-SOCST-TEACHR)

Effective: February 2, 2015

15. EMPLOYMENT OF PART-TIME BUS DRIVER 2014-2015 SCHOOL YEAR

That the Board approve the employment of the following named individual as part time bus driver, effective February 2, 2015:

JASON ANDREWS*, as Part-Time Bus Driver, at a rate of \$18.30/hr. Replaces: L. Kologi (Acct#:11-000-270-160-000-12-00) (UPC#:1023-12-TRANSP-DVRPT)

16. EMPLOYMENT OF PART-TIME BUS AIDE 2014-2015 SCHOOL YEAR

That the Board approve the employment of the following named individual as a part-time bus aide, effective February 2, 2015:

JESUS GALARZA*, as Part-time Bus Aide, at a rate of \$11.90/hr. Replaces: L. Schweitzer (Acct#:11-000-270-107-000-12-00) (UPC#:1146-12-TRANSP-AIDPT)

17. EMPLOYMENT OF TECHNICAL SUPPORT FIELD SPECIALIST

That the Board approve the employment of the following named individual as Field Technician Specialist, effective date pending criminal history:

FRANK KAVANAGH*, as Technical Support Field Specialist, at a pro-rated rate of \$34,816. (Acct#:11-000-252-100-000-12-00) (UPC#:1168-12-TECHNL-TECHN)

* Denotes personnel sworn in

H. **PERSONNEL ACTION (continued)**

18. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individual:

MARK STEINBRICK, Middle School Leadership Academy guidance counselor, effective January 1, 2015. Mr. Steinbrick has a total of thirteen (13) years of service.

19. **RESIGNATION – CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

JESSICA EMLEY, Lenna W. Conrow School instructional assistant, effective November 20, 2014

JASON GOLDMAN, High School Social Studies teacher, effective February 19, 2015.

JENNIFER KUFFA, High School English teacher, effective January 30, 2015 or sooner if a suitable replacement is found.

20. **RESIGNATION – STIPEND POSITION**

That the Board accept the resignation of the following individuals:

KRISTEN CURRY, Middle School Homework Club advisor, effective November 20, 2014

ELISA PEREZ, High School Winter Athletics Weightroom supervisor, effective January 5, 2015

JENNIFER RUBIN, Lenna W. Conrow School Technology/Distance Learning advisor (TDLA), effective December 5, 2014.

ALLYSON WINTER, Middle School NCLB team leader, effective December 19, 2014.

21. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend position for the 2014-2015 school year:

6th Period

Tara Okun, High School

\$4,500.00*

(*retroactive to September 2014)

22. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following annual stipend positions for the 2014-2015 school year:

DISTRICT

Adult/ESL Evening Program Team Leader

Monica Avaria

\$29.87/hr.

Adult/ESL Evening Program Teachers

Claudia Netti, Maria Gomez, Wallace Morales

\$24.21/hr.

Adult ESL/Evening Program Substitute Parent Asst.

Elsa Villalobos

\$11.33/hr.

Head Teacher – Consumer Science Technology, Pre K-12

Leslie Geraghty

\$7,000.00*

(*retroactive to September 2014)

H. **PERSONNEL ACTION (continued)**

22. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR (continued)**

DISTRICT (continued)

Perkins Special Needs Program Advisor \$22.66/hr.
Jenna Camacho, Dennis O'Keefe

Home Instruction \$28.84/hr.
Courtney McArdle

HIGH SCHOOL
After School High School Course for Credit Teacher \$5,000.00
Salome Monteiro

MIDDLE SCHOOL
After School Bilingual Tutorial Program Teachers \$24.21/hr.
Nicole Carroll, Ashley Stubbington

Innovative NJ Community Tutor Advisors \$24.21/hr.
Tiffani Monroe, Elizabeth West

National Junior Honor Society Advisor \$750.00
Dawn Graham

NCLB School Improvement Leader – Language Arts Literacy \$3,500.00*
Maureen Alexander (**prorated*)

AMERIGO A. ANASTASIA SCHOOL
Head Teacher – English/Language Arts \$3,350.00
Erin Smith

Head Teacher – Mathematics \$3,350.00
Cheryl Merer

RTI (Response to Intervention) TUTORS \$24.21/hr.
ELA
Katherine Koar, Deirdre Murray, Brenda Itzol, Diane Wartman

MATH
Noemia Vidasinha, Cheryl Merer

Grades 1-2
Jillian Blair, Pauline Cieri, Maria Gomez, Michelle Swobodzien

ENRICHMENT \$24.21/hr.
Jessica Alonzo, Melissa Heggie, Irina Kinley, Erin Smith, Lisa Zwerin, Markus Rodriguez

H. **PERSONNEL ACTION (continued)**

22. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR (continued)**

AUDREY W. CLARK SCHOOL

ELEM Afterschool Academic Activities Advisors/Tutors

\$24.21/hr.

Jennifer Knaup

Aaron Collins (substitute)

Long Branch Steppers Club Advisors

\$25.00/hr.

Lindsay Bickley, Yvette Rice, Jack Stovall

MS Alternative/Challenge: Homework Club Advisors

\$24.21/hr.

Jamie Bazydlo, Maureen Kmet

Claudia Giron (substitute)

HS Alternative/Achievement: Academic Lab Instructors

\$24.21/hr.

Kirsty Corcoran

Blair Kiss (substitute)

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (23).

Ayes (6), Nays (0), Abstain (2) Mrs. Perez and Mrs. Widdis, Absent (1) Mr. Zambrano

23. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following annual stipend positions for the 2014-2015 school year:

GEORGE L. CATRAMBONE SCHOOL

Head Teacher – English/Language Arts

\$3,350.00*

Elisa Perez

(*pro-rated February – June)

Head Teacher – Mathematics

\$3,350.00*

Jose Melendez

(*pro-rated February – June)

Innovative NJ Community Tutor Advisors

\$24.21/hr.

Stacie Broderick, Brenda Itzol

RTI (Response to Intervention) TUTORS

\$24.21/hr.

ELA

Noelle Brown, Javiere Conchon-Vergara, Katie Gervolino, James Harper, Robert Luehman, William Lisa

MATH

Amanda Ciaglia, Maria LaSalle, Amanda Liska, Catarina Lopes, Maria Manzo, Jose Melendez, Tarik Morrison, Allison Peduto, Kalli Stavarakis, Kelly Vargas

GRADES 1-2

Dana Hochstaedter, Allison Munoz-Cassidy

ENRICHMENT

\$24.21/hr.

Donna Clay, Sarah Kaplan, Lisa Roesch

H. **PERSONNEL ACTION (continued)**

23. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR (continued)**

GREGORY SCHOOL

Head Teacher – English/Language Arts

Elizabeth Muscillo

\$3,350.00*

(*pro-rated February – June)

Head Teacher – Mathematics

Laura Widdis

\$3,350.00*

(*pro-rated February – June)

RTI (Response to Intervention) TUTORS

\$24.21/hr.

ELA

Edna Newman, Patricia McArdle, Alisha Bozeyowski, Elizabeth Muscillo, Cari Rock

MATH

Cheryle Haynes, Chad King, Lauren Crupi, Erich Krumich, Megan Farrell

ENRICHMENT

\$24.21/hr.

Patricia Bruckner, Kourtney Dillon, Laura Widdis

Motion was made by Mrs. Perez, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (24 – 28).

Ayes (6), Nays (0), Abstain (2) Mrs. George and Dr. Critelli, Absent (1) Mr. Zambrano

24. **COACHING/ATHLETIC STIPENDS: SPRING 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the following spring coaching/athletic stipend positions for the 2014-2015 school year:

HIGH SCHOOL

Boys Varsity Volleyball Head Coach

Nemeil Navarro

Step 6

\$3,101.00

Boys Varsity Tennis Head Coach

Linda Mango

Step 10

\$4,438.00

Boys/Girls Golf Head Coach

Nicholas Tranchina

Step 7

\$3,161.00

Boys Varsity Track Head Coach

Daniel George

Step 10

\$6,817.00

Girls Varsity Track Head Coach

Raleigh Woodruff

Step 7

\$4,774.00

Boys Varsity Baseball Head Coach

John Perri

Step 10

\$6,817.00

Boys Varsity Lacrosse Head Coach

Francis Panullo

Step 6

\$4,682.00

H. PERSONNEL ACTION (continued)

24. COACHING/ATHLETIC STIPENDS: SPRING 2014-2015 SCHOOL YEAR (continued)

Girls Varsity Lacrosse Head Coach

Gabriela Dempsey	Step 6	\$4,682.00
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Girls Varsity Softball Head Coach

Laura Bland	Step 6	\$4,682.00
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Asst. Equipment Manager

Jamie Hayes	Step 6	\$2,395.00
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Weightroom Supervisor (a.m.)

Terrence King	Step 6	\$784.00
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Weightroom Supervisors (p.m.)

Richard Ricigliano, Jessica Rodriguez	Step 6	\$784.00
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MIDDLE SCHOOL

Girls Softball Head Coach

Samantha Gallo	Step 6	\$2,537.00
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Boys/Girls Track & Field Head Coach

Robert Stout	Step 6	\$2,537.00
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Boys Baseball Head Coach

Brian Howell	Step 9	\$3,263.00
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Athletic Site Supervisors (per athletic event fee schedule)

Michael Jones, Kristopher Parker, Eric Peters

MS/HS Athletic Event Workers (ticket sellers, ticket takers, timers, security) (per athletic event fee schedule)

Veronica Billy, Bruce Clay, Maureen Alexander, Andrew Balina, Dorothy Bowles, Barbara Greely, Molly Guzman, Brenda Itzol, Margaret Johnson, Kimberly Jones, Michael Jones, Blair Kiss, Joseph Lebron, Linda Mango, Rosa Melo, Deirdre Murray, Nancy O'Toole, Angela Olivadoti, Kristopher Parker, Eric Peters, Yvette Rice, Terri Roberts, Ana Saner, Ana Silva, Juliette Trombetta, Charles Widdis

25. TEACHER/MENTOR PROGRAM

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor program:

MENTEE

Heather O'Neill
Jessica Emley
Alyssa Platts
Shawn Brown

MENTOR

Shannon Coyle
Nicole Howell
Catarina Servidio
John O'Shea

H. PERSONNEL ACTION (continued)

26. FAMILY/MEDICAL LEAVE OF ABSENCES

That the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX I)**.

27. ATTENDANCE AT CONFERENCES / MEETINGS

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated **(APPENDIX J)**.

28. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual effective February 1, 2015:

JOLIE EVANS, Gregory School teacher, to move from BA +30 to MA on teacher's salary guide.

CHANTAL GUDZAK, Amerigo A. Anastasia School teacher, to move from BA to MA on teacher's salary guide.

DENNIS O'KEEFE, High School teacher, to move from BA +30 to MA on teacher's salary guide.

ANDREW CRITELLI, Amerigo A. Anastasia School teacher, to move from BA to BA +30 on teacher's salary guide.

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (29 – 38).

Ayes (7), Nays (0), Abstain (1) Mrs. Widdis, Absent (1) Mr. Zambrano

29. SUBSTITUTE TEACHERS

That the Board approve the following substitute teachers:

Ariana Torres	Francisco Cordero
William Johnson	Derrell Sapp
Jamie Tvrdik-Gough	Mary Benner
Felicia Clark	Joanne Dinero
Alexander Isaacs	Jennifer Linnell
Alda Viegas	Ciara Clayton
Amanda Kaley	Joanne Kudrick
Olga Monahan	Pamela Niblack
Tatiana Newcomer	Nicole DeSimone
Francisco Cordero	Christopher Clarity
Brian Rooney	Meagan McCarthy
Donna Dortissant	Zachary Bessette
Jeffrey Brace	

30. SUBSTITUTE CORRIDOR AIDES

That the Board approve the following substitute corridor aides:

Renee Brouwer	Alda Viegas
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H. PERSONNEL ACTION (continued)

31. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

That the Board approve the following substitute instructional assistants:

Kristyona Abel	Tavea Bradford
Melinda D'Amelio	Kimberly Gabriel
Josephine Santiago	Solange Simpson
Ciara Clayton	Isadora Bussem
Victoria Lewis	Kera Crosby
Patricia Brown	Danielle Fellona
Donna Dortissant	Jeffrey Brace
Zachary Bessette	

32. SUBSTITUTE SOCIAL WORKER

That the Board approve the following substitute social worker:

Sarina Mulleavey

33. SUBSTITUTE CUSTODIANS

That the Board approve the following substitute custodians:

Tony Labruzzo	James Percy
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34. SUBSTITUTE BUS AIDE

That the Board approve the following substitute bus aide:

Linda Schweitzer

35. STUDENT TEACHER/INTERN PLACEMENT

That the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Adelphi University</u>	<u>Spring 2015</u>	<u>Jan. – May 2015</u>
Lauren Flauta	AAA	Pauline Cieri
<u>Monmouth University</u>	<u>Spring 2015</u>	<u>Jan. – May 2015</u>
Karen Guaman	GRE	Laura Widdis 8wks
Karen Guaman	GRE	Alisha Hagerman 7wks
<u>Indiana University</u>	<u>Spring 2015</u>	<u>Jan. – May 2015</u>
Raymond McCue	GLC	Jacqueline Raccuia

I. STUDENT ACTION

36. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute (**APPENDIX K**).

I. **STUDENT ACTION (continued)**

37. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX L** and made part of the permanent minutes upon Board approval).

38. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX M**.

Motion was made by Mrs. Perez, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (39 – 45).

Ayes (8), Nays (0), Absent (1) Mr. Zambrano

39. **APPROVAL OF 2014 – 2015 SCHOLARSHIPS AND CREATION OF THE IVANNA PORTILLO MEMORIAL SCHOLARSHIP**

That the Board approve the 2014 – 2015 scholarships listed on **APPENDIX N** and approve the creation of the Ivanna Portillo Memorial Scholarship. This scholarship will be awarded each year to 2 students in the amount of \$250 each, who have participated in field hockey for 3 seasons or more, will be attending a 2 or 4 year college in the fall, has a GPA of 3.2 or better and completion of an essay.

40. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve the placement of, and provide transportation for the 2014-2015 school year for the following students:

CHILDREN'S CENTER OF MONMOUTH COUNTY
NEPTUNE, NEW JERSEY

Tuition: \$50,569.20/Student/Year
Transportation
Effective: 01/05/2015

ID #7959193860, classified as Eligible for Special Education and Related Services.

NOTE: An Out of District placement as recommended by the Child Study Team and in agreement with parent.

THE WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$28,286.16/Student/Year
Transportation
Effective Date: 01/05/2015

ID# 5283988592, classified as Eligible for Special Education and Related Services

Note: Due to behavioral concerns, the Child Study Team is in agreement to accept placement to The Woodcliff Academy School.

I. STUDENT ACTION (continued)

41. PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT

That the Board approve the placement of the student listed for the 2014 – 2015 school year:

ARCHWAY PROGRAMS

ATCO, NEW JERSEY

Tuition: \$33,613.20/Student/Year

Effective Date: 01/14/2015

ID# 2502642087, classified as Eligible for Special Education and Related Services

Note: Student was terminated from Black Horse Pike Regional School District due to continued behavioral concerns.

42. TRANSFER OF PLACEMENT BY THE NEW JERSEY DEPARTMENT OF CHILD BEHAVIORAL HEALTH SERVICES

That the Board approve the transfer of placement for the following student who was placed by the New Jersey Department of Child Behavioral Health Services in a new group home setting in Ewing, New Jersey.

FROM:

COMMUNITY TREATMENT SOLUTIONS RTC/

LEGACY TREATMENT PROGRAM

MARY A. DOBBINS SCHOOL

TRENTON, NEW JERSEY

Tuition: \$58,770.00/Year

Effective Dates: 9/4 – 12/5/14

TO:

MENTOR SPECIALTY GROUP HOMES PROGRAM

EWING HIGH SCHOOL

EWING, NEW JERSEY

Tuition: \$13,754.00/Year

Effective Date: 12/8/14

ID #1614218720, non-classified student.

NOTE: Student was accepted into Mentor Specialty Group Home Program and attending Ewing High School

I. STUDENT ACTION (continued)

43. RECOMMENDATION OF PERSONAL ONE TO ONE AIDE FOR AN ATYPICAL STUDENT OUT OF DISTRICT FOR THE 2014-2015 SCHOOL YEAR

That the Board approve a personal one to one aide for an atypical out of district student for the 2014 – 2015 school year as listed below:

*Extraordinary Services: \$16,254.00/Year

Student ID # 4139884141, classified as Eligible for Special Education and Related Services.

Note: Due to behavioral concerns, the Child Study Team recommends a personal One to One Aide while at Coastal Learning Center.

44. TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR

That the Board approve the termination, and discontinue transportation for the 2014-2015 school year for the following students:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$50,116.00/Student/Year
Effective Date: 11/19/14

ID #4245289980, classified as Eligible for Special Education and Related Services.

NOTE: Student was placed at a juvenile detention center as of January 6, 2015

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$50,116.00/Student/Year
Effective Date: 11/19/14

ID #7480748965, classified as Eligible for Special Education and Related Services.

NOTE: Student withdrew from school and will be attending Brookdale Community College.

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
BLACKWOOD, NEW JERSEY**

Tuition: \$20,000.00/Student/Year
Effective Date: 01/13/15

ID #2502642087, classified as Eligible for Special Education and Related Services

NOTE: Student was terminated from the above school as of January 13, 2015. Case Manager is in agreement to send student to Archway Program in Atco, NJ due to continued behavioral concerns.

45. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

November 19, 2014

EMPLOYMENT OF 12 MONTH SECRETARIES – 2014-2015 SCHOOL YEAR

Yeimie Labruzzo, Tiffany Rawls-Dill and Milagros Crespo at Step 12. This should have read Step 1.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Melissa Bryant, Gregory School teacher from February 18, 2015 to March 3, 2015. This should read December 4, 2014 to December 18, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Melissa Bryant, Gregory School teacher from March 4, 2015 to April 14, 2015. This should have read December 19, 2014 to April 14, 2015.

October 15, 2014

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Denise Woolley, Amerigo A. Anastasia School teacher from January 5, 2015 to February 4, 2015. This should have read from October 15, 2014 to November 17, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Denise Woolley, Amerigo A. Anastasia School teacher from February 3, 2015, 2015 to June 19, 2015. This should have read from November 18, 2014 to June 19, 2015.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 8:13 P.M.

There being no further discussion, motion was made by Dr. Critelli, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:13 P.M. Ayes (8), Nays (0), Absent (1) Mr. Zambrano

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

APPENDIX F

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

November 12, 2014

Time of day the drill was conducted:

7:35 a.m. - 8:20 a.m.

School Name:

AAA

Location of the Emergency Evacuation Drill:

Bus pick up and drop off area

Route Number(s):

A1, A2, A3, A4, A5 Sana 1 and Neptune (Foster Care/ Homeless Run)

Name of the school principal/person(s) overseeing the drill:

Mrs. Mary Ann Moriarty

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Thursday, November 13, 2014

Time of day the drill was conducted:

2:30 pm

School Name:

George L. Catrambone Elementary

Location of the Emergency Evacuation Drill:

Truax Avenue during

dismissal.

Route Number(s):

G1, G7, G11, G14, G16, G10, G13, G2, G4, G12, G9, G3, G15,
G5, G8

Name of the school principal/person(s) overseeing the drill:

Melanie Monteiro-Rovinsky

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 11/19/14

Time of day the drill was conducted: 7:35am - 8:00

School Name: Gregory Elementary School

Location of the Emergency Evacuation Drill: Bus Drop off point at

Gregory School.

Route Number(s): Y1, Y2, Y3, Y4 & SGRE

Name of the school principal/person(s) overseeing the drill: Nikolas A. Greenwood

Other information relative to the emergency evacuation drill:

Drill went well and smooth. Bus staff was very helpful

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

11-18-14

Time of day the drill was conducted:

830 AM

School Name:

LWC

Location of the Emergency Evacuation Drill:

BUS DROP OFF, AVENEL SIDE

Route Number(s):

L3 - L1

Name of the school principal/person(s) overseeing the drill:

KEVIN HOY- SAFE SCHOOL

Other information relative to the emergency evacuation drill:

A TOTAL OF 48 STUDENTS WERE INVOLVED IN
THE DRILL

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

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2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

11-18-14

Time of day the drill was conducted:

934 AM

School Name:

LWC

Location of the Emergency Evacuation Drill:

BUS DROP OFF - AVENEL SIDE

Route Number(s):

L2 - L4 - L7 - L6

Name of the school principal/person(s) overseeing the drill:

KEVIN HOY - SAFE SCHOOL

Other information relative to the emergency evacuation drill:

A TOTAL OF 121 STUDENTS WERE INVOLVED IN THE DRILL

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
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1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 11/19/14

Time of day the drill was conducted: 7:10 a.m.

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: Back of high school near cafeteria (Leadership Entrance)

Route Number(s): Bus #115

Name of the school principal/person(s) overseeing the drill: Charles Condone

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- 11/17
- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
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1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

11-19-14

Time of day the drill was conducted:

Pink- 8:30-8:38 Red 8:40-8:50

School Name:

Joseph M. Ferraro Early Learning Center

Location of the Emergency Evacuation Drill:

Rear parking lot of

JMF School

Route Number(s):

Red & Pink

Name of the school principal/person(s) overseeing the drill:

Mrs. Loretta Johnson

Rosemary Toffel, Rachael Daniels, Melanie Messing

Other information relative to the emergency evacuation drill:

Bus driver & Bus Assistant

Everything went well- Kids were great!

Excellent listening - Very organized.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- 11/19
- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
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 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

11.19.14

Time of day the drill was conducted:

9:30

School Name:

JMFECLC

Location of the Emergency Evacuation Drill:

side lot

Route Number(s):

J6 J2 J4

Name of the school principal/person(s) overseeing the drill:

Ryan Munson

Other information relative to the emergency evacuation drill:

All is well.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: November 20, 2014

Time of day the drill was conducted: 8:30

School Name: Morris Avenue Early Childhood Center

Location of the Emergency Evacuation Drill: Morris Avenue in front of school

Route Number(s): Homeless LB Bus# 122, Jay's M1, M3, M5

Name of the school principal/person(s) overseeing the drill: Dr. Becker

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: November 20, 2014

Time of day the drill was conducted: 9:30

School Name: Morris Avenue Early Childhood Center

Location of the Emergency Evacuation Drill: Morris Avenue in front of school

Route Number(s): Jay's M2, M4, M6, M7

Name of the school principal/person(s) overseeing the drill: Dr. Becker

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: December 3, 2014

Time of day the drill was conducted: 2:50 pm

School Name: Long Branch Middle School

Location of the Emergency Evacuation Drill: Westside of building
near auditorium(stage) door

Route Number(s): SMS 1 SMS 2 LBMS 1

Name of the school principal/person(s) overseeing the drill: Mr. Vitarello, Mrs. Brachly
Mrs. Barone-Simon

Other information relative to the emergency evacuation drill: Drill Completed

**New Jersey Department of Education
Division of Early Childhood Education**

APPENDIX G

**Preschool Education Aid
2015-16 DISTRICT BUDGET PLANNING WORKSHEET**

District:
Long Branch

County:
Monmouth

Resident General Education Students	Projected Enrollment	Estimated Preschool Education Aid (PEA)
Projected GENERAL EDUCATION Enrollment in District	823	\$10,475,144
Projected GENERAL EDUCATION Enrollment in Providers		\$0
Projected GENERAL EDUCATION Enrollment in Head Start		\$0
Projected GENERAL EDUCATION Enrollment in Charter/Renaissance Schools		\$0
	823	\$10,475,144

Tuition from Individuals	\$0
Tuition from Other LEAs	\$0
Prior Year PEA Carryover	\$0
Amount for Students w/Disabilities in General Ed Classrooms	\$309,856

Total Estimated Preschool Education Aid, Tuition, Carryover, and Special Education Funding	\$10,785,000
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Description	Account Number	Amount Budgeted
INSTRUCTION		
Salaries of Teachers	20-218-100-	
Teacher Salaries	20-218-100-101	\$3,650,229
Relief Teacher Salaries		\$3,543,229
Teacher stipends for professional development		\$50,000
Substitute teacher stipends		\$15,000
		\$42,000
Other Salaries for Instruction	20-218-100-106	\$1,642,560
Teacher Assistant Salaries		\$1,585,560
Teacher Assistant stipends for professional development		\$9,000
Substitute teacher assistant stipends		\$48,000
Purchased Professional and Educational Services	20-218-100-320	\$0
Other Pur. Serv. (400-500)	20-218-100-500	\$9,000
Tuition to Other LEA's within the State - Regular	20-218-100-561	\$0
Supplies and Materials	20-218-100-600	\$117,000
Other Objects	20-218-100-800	\$3,000
SUBTOTAL - INSTRUCTION		\$5,421,789
SUPPORT SERVICES		
Sal. of Supervisors of Instruction	20-218-200-	
Sal. of Principals/Asst. Principals/Program Directors	20-218-200-102	\$96,900
Sal. of other Professional Staff	20-218-200-103	\$243,905
Sal. of Secretarial & Clerical Assistants	20-218-200-104	\$366,630
Other Salaries	20-218-200-105	\$164,619
Fiscal Specialist	20-218-200-110	\$297,491
Custodian		\$0
Security guard		\$218,352
Family/Parent Liaison		\$79,139
Facilitator/Coach	20-218-200-173	\$117,517
Personnel Services - Employee Benefits	20-218-200-176	\$309,574
Purchased Educational Services - Contracted Pre-K	20-218-200-200	\$2,672,640
Purchased Educational Services - Head Start	20-218-200-321	\$0
Other Purchased Professional - Education Services	20-218-200-325	\$0
Other Purchased Professional Services	20-218-200-329	\$69,000
Cleaning, Repair and Maintenance Services	20-218-200-330	\$102,000
Rentals	20-218-200-420	\$290,000
Contracted Services - Transp (Btw Home & Sch.)	20-218-200-440	\$0
Contracted Services (Field Trips)	20-218-200-511	\$340,000
Travel	20-218-200-516	\$12,000
Miscellaneous Purchased Services	20-218-200-580	\$1,500
Supplies and Materials	20-218-200-590	\$0
Other Objects	20-218-200-600	\$12,000
	20-218-200-800	\$3,000
SUBTOTAL - SUPPORT SERVICES		\$5,098,776
FACILITIES ACQ. CONSTR. SERVICES		
Instructional Equipment	20-218-400-	
NonInstructional Equipment	20-218-400-731	\$0
	20-218-400-732	\$264,435
SUBTOTAL - FAC. ACQ. & CONSTRUCTION		\$264,435
TOTAL		\$10,785,000

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **CARLOS VEGA**, Morris Avenue safe school environment person, with pay, effective October 29, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, reinstates **CARLOS VEGA** to a safe school environment person position, effective November 20, 2014.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Zambrano)
Date: January 29, 2015

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

DAVID BASS, Middle School corridor aide, effective January 5, 2015.
MARIA SILVANA BOTTINO, Transportation bus aide, effective January 8, 2015.
MARGARITA DELGADO, Middle School custodian, effective January 12, 2015.
RENEE DIALLO, Middle School teacher, effective January 5, 2015.
PATRICIA GAVILANEZ, Morris Avenue School instructional assistant effective January 5, 2015.
HELEN HENRY, Lenna W. Conrow School instructional assistant, effective January 5, 2015.
GELSOMINA MIGNANO-LEUCK, Middle School teacher, effective December 19, 2014.
JENNIER NOONE, Gregory School Instructional Assistant, effective January 5, 2015.
ELIZABETH REID, JMF Early Childhood Learning Center teacher, effective November 17, 2014.
JOHN O'SHEA, Middle School teacher, effective December 1, 2014.
SABRINA SHEERIN, Lenna W. Conrow School teacher, effective January 5, 2015.
KRISTOPHER SOTO, Transportation bus driver effective December 1, 2014.
CATHERINE SVENDA, Morris Avenue School teacher, effective December 29, 2014.
MOLLY GUZMAN, Lenna W. Conrow School Instructional Assistant, effective January 19, 2015.
MEGHAN RONAN, Joseph M. Ferraina Early Childhood Learning Center teacher, effective March 16, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

GIOVANNA AVAGLIANO, Hand in Hand non-instructional assistant, from September 2, 2014 to September 15, 2014.
DAVID BASS, Middle School corridor aide, from November 10, 2014 to December 19, 2014.
MARIA SILVANA BOTTINO, Transportation bus aide, from November 19, 2014 to January 7, 2015.
MARGARITA DELGADO, Middle School custodian, from November 20, 2014 to January 9, 2015.
GELSOMINA MIGNANO-LEUCK, Middle School teacher, from December 8, 2014 to December 10, 2014.
DANAE LITTLE, Morris Avenue School teacher, from December 1, 2014 to February 27, 2015.
FRANCIS MAINIERI, High School teacher, from January 12, 2015 to February 25, 2015.
PHILLIP MAMMANO, Middle School teacher, from November 28, 2014 to January 30, 2015.
KELLY McOMBER, District Communications & Special Programs Coordinator, January 5, 2015 to February 1, 2015
STACI PELMAN, High School teacher, from January 5, 2015.
IVETTE RICIGLIANO, Middle School teacher from January 5, 2015 to March 24, 2015.
JOANNE ROHRMAN, Middle School teacher from January 7, 2015 to February 13, 2015.
STEPHANIE SNIFFEN, George L. Catrambone teacher, from February 2, 2015 to March 2, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS (continued)

CATHERINE SVENDA, Morris Avenue School teacher, from November 11, 2014 to December 10, 2014.

KIMBERLY WILLIS, JMF Early Childhood Learning Center teacher, from February 9, 2015 to May 13, 2015.

GEORGETTE GANT, Morris Avenue School Secretary, from February 23, 2015 to May 8, 2015.

MOLLY GUZMAN, Lenna W. Conrow School Instructional Assistant, from January 5, 2015 to January 14, 2015.

KEVIN HOY, Lenna W. Conrow School Safe School personel, from February 2, 2015 to February 16, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

GIOVANNA AVAGLIANO, Hand in Hand non-instructional assistant, from September 16, 2014 to October 2, 2014.

GELSOMINA MIGNANO-LEUCK, Middle School teacher, from December 11, 2014 to December 18, 2014.

PHILLIP MAMMANO, Middle School teacher, from February 2, 2015 to February 13, 2015.

STACI PELMAN, High School teacher, from January 6, 2015 to January 20, 2015.

CATHERINE SVENDA, Morris Avenue School teacher, from December 11, 2014 to December 19, 2014.

GEORGETTE GANT, Morris Avenue School Secretary from May 11, 2015 to May 23, 2015.

MOLLY GUZMAN, Lenna W. Conrow School Instructional Assistant from January 15, 2015 to January 16, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify a family/medical leave of absence without pay for the following named individuals:

GIOVANNA AVAGLIANO, Hand in Hand non-instructional assistant, from October 3, 2014 to December 19, 2014.

PHILLIP MAMMANO, Middle School teacher, from February 18, 2015 to February 27, 2015.

STACI PELMAN, High School teacher, from January 21, 2015 to March 6, 2015.

IVETTE RICIGLIANO, Middle School teacher, from March 25, 2015 to June 19, 2015.

STEPHANIE SNIFFEN, George L. Catrambone School teacher, from March 3, 2015 to June 19, 2015.

KIMBERLY WILLIS, JMF Early Childhood Learning Center teacher, from May 14, 2015 to June 19, 2015.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITH PAY

That the Board approve/ratify an extension of family/medical leave of absence with pay:

KRISTOPHER SOTO, Transportation bus driver, from October 4, 2014 to November 26, 2014.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify an extension of family/medical leave of absence without pay:

GINA CROUCH, High School teacher, from January 31, 2015 to April 14, 2015.

HELEN HENRY, Lenna W. Conrow School instructional assistant, from November 1, 2014 to December 19, 2014.

LAURA OLIVEIRA, George L. Catrambone School teacher, from February 21, 2015 to June 19, 2015.

MEREDITH SINNETT, Amerigo A. Anastasia School teacher, from January 20, 2015 to April 14, 2015.

NICOLE CATTELONA, High School teacher, from January 23, 2015 to June 19, 2015.

CONFERENCES

APPENDIX J

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

LUANNE CANDELMO

\$239.00

Occupational Therapist, to attend the Practical Strategies for Occupational Therapists to Strengthen Students' Functional Vision and Visual Perceptual Skills to Increase School Success sponsored by the Bureau of Education and Research to be held at the Sheraton, Eatontown, New Jersey on January 30, 2015 (Acct. #11-000-219-592-312-11-44).

JASON CORLEY

\$793.00

Athletic Director, to attend the Directors of Athletics Association of New Jersey State Conference to be held at the Golden Nugget Hotel & Casino in Atlantic City, NJ on March 24-27, 2015 (Acct# 15-402-100-500-220-14-44).

DONNA CRITELLI

\$388.00

Transportation Manager, to attend the 47th Annual New Jersey Pupil Transportation Conference and Equipment Show sponsored by the School Transportation Supervisors of New Jersey, Inc. to be held at the Golden Nugget, Atlantic City, New Jersey from April 30, 2015 – May 1, 2015 (Acct. #11-000-270-593-317-12-44).

CHRISTOPHER DRINGUS

\$395.00

Technology Manager, to attend the New Jersey Association of School Administrators TECHSPO 2015 to be held at Bally's Atlantic City, NJ on January 29-30, 2015 (Acct. #11-000-230-585-390-12-44).

COURTNEY McARDLE

\$185.00

Amerigo A. Anastasia School teacher, to attend the 23rd Annual Joint Conference - Assisting Students with Informational Text Reading: Word Study, Comprehension and Content Learning sponsored by the New Jersey Speech-Language-Hearing Association and the New Jersey Branch of the International Dyslexia Association to be held at The Westwood in Garwood, New Jersey on March 3, 2015 (Acct# 11-000-219-592-312-11-44).

NICOLA MERLUCCI

\$160.00

George L. Catrambone School music teacher, to attend the New Jersey Music Educators Association Music Conference sponsored by the New Jersey Music Educators Association to be held in East Brunswick, NJ on February 13, 2015 (Acct #15-000-223-500-390-09-44).

MARJANI MORGAN

\$200.00

Speech Language Specialist, to attend Assisting Students with Informational Text Reading sponsored by New Jersey Speech-Language Hearing Association and the New Jersey Branch of the International Dyslexia Association to be held at The Westwood in Garwood, New Jersey on March 3, 2015 (Acct# 11-000-219-592-312-11-44).

CONFERENCES

APPENDIX J

LINDA TREFECANTE

\$189.00

School Psychologist, to attend Yoga & Mindfulness Tools for Children and Adolescents sponsored by (PESIREHAB) Physical Therapy, Occupational Therapy and Speech-Language Pathology Rehabilitation to be held at the Sheraton in Eatontown, New Jersey on February 11, 2015 (Acct# 11-000-219-592-312-11-44).

FRANCINE VANBRUNT

\$268.00

Joseph M. Ferraina Early Childhood Learning Center teacher, to attend the 2015 Conference for Kindergarten Teachers sponsored by Staff Development for Educators to be held at Bally's Atlantic City, New Jersey on February 23, 2015 (Acct# 20-218-200-580-390-04-44). The principal may attend for free.

JOHN LUCKENBILL

\$188.00

Amerigo A. Anastasia School teacher, to attend the New Jersey Music Educators Association State Music Conference to be held at the Hilton East Brunswick Hotel & Executive Conference Center on February 20 and 21, 2015 (Acct. #15-190-100-320-100-03-00).

Monthly HIB Report

Reporting Period- November 17, 2014- December 19, 2014

Summary

Total: Ten (10) HIB investigations, six (6) confirmed as HIB.

Audrey W. Clark School

Four (4) investigations, four (4) confirmed

Gregory School

One (1) investigation, zero (0) confirmed

George L Catrambone School

One (1) investigation, one (1) confirmed

High School

Two (2) investigations, zero (0) confirmed

Middle School

Two (2) investigations, one (1) confirmed

Monthly HIB Report

Reporting Period - December 19, 2014- January 21, 2015

Summary

Total: Three (3) HIB investigations, two (2) confirmed as HIB.

Audrey W. Clark School

Two (2) investigations, two (2) confirmed

George L Catrambone School

One (1) investigation, zero (0) confirmed

All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID #8049208734, non-classified student.

NOTE: Student was admitted to High Focus Centers of Freehold on December 1, 2014 and will remain there for approximately four to six weeks or until successfully completing the program. The home instruction rate is \$28.84 per hour for 10 hour per week.

ID# 7370825455, non-classified student.

NOTE: Administration request due to a 10 suspension.

ID# 7964415812, non-classified student.

NOTE: Administration request due to a medical procedure.

ID# 01002756, non-classified student

NOTE: Student is currently participating in the PIP program.

ID#: 4977458835, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 12/15/14. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID#: 3141321277, non-classified student

NOTE: Home Instruction Services requested due to a medical procedure

ID# 8049208734, non-classified student

NOTE: Student will no longer receive Educational Services at High Focus. Home Instruction was requested to take place during school hours.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID #2504395092, non-classified student.

NOTE: Student has received medical clearance to return to school

ID# 4238914644, non-classified student

NOTE: Student has been cleared to return back to school.

ID# 9574962580, non-classified student

NOTE: Student has been medically cleared to return back to school as of January 6, 2015.

ID# 1489195295, non-classified student

NOTE: Student was cleared to go back to school.

ID# 8049208734, non-classified student

NOTE: Student will no longer receive Educational Services at High Focus. Home Intervention was requested to take place during school hours.

ID# 8049208734, non-classified student

NOTE: Student was cleared to go back to school.

ID#: 4977458835, non-classified student

NOTE: Student has been cleared to return to school

ID#: 3141321277, non-classified student

NOTE: Student has been cleared to return to school

GUIDANCE DEPARTMENT SCHOLARSHIPS

2014- 2015

Carmeline Del Vecchio Scholarship Program
Irene Ritter Foundation Scholarship Application
Daniel Ferns Memorial Scholarship
Dori Read Memorial Scholarship
Dr. Julius C. McKelvie Memorial Scholarship
Dr. Nathan Tanenbaum Scholarship
Edwin T. Hennelly Memorial Scholarship
Fannie F. Levin Memorial Scholarship
Figli di Colombo Scholarship
Frank Manzi Scholarship
Green & White Association Scholarship
Hand In Hand Scholarship
Howard H. Woolley, Jr. Scholarship
IAMA Annual Sports Scholarship
Jacqueline Covin & Ella Covin Betts Memorial Scholarship
James A. Mazza, Jr. Memorial Scholarship
Jason P. Jones Memorial Scholarship
John J. Perri, Sr. & Josephine Perri Memorial Scholarship
John T. Crotty Memorial Scholarship
Joseph E. Sirianni Exchange Club Memorial Scholarship
Larry Crockett Music Scholarship
Latino American Association of Monmouth County Scholarship
Lawrence R. Boresen Memorial Scholarship
LBHS Guidance Department Scholarship
LBSEA Scholarship
LBSEA Teacher Scholarship
Leslie B. Aaron Scholarship
Long Branch Men's Club Scholarship
Long Branch Police Department Superior Officer's Association Scholarship
Long Branch Policemen's Benevolent Association Local #10, Fallen Officers Memorial
Scholarship
Louis A. Ennis Memorial Scholarship
Mae Lehman Tomaini Memorial Scholarship
Merrick Tomaine Memorial Scholarship
Meyer & Sarah Alterman Nursing Scholarship
Michelle Banks Memorial Scholarship
Mike Widdis Memorial Scholarship
Pearl E. Cheney Scholarship
PTO/A Council
R. Barry Kamm Award
R. Dave" Billings Scholarship

Sodexo
Superintendent's Scholarship
Theodora Apostolacus Scholarship
Terry Paul Memorial Scholarship
Uniformed Firefighters Local 68 Scholarship
Victor E. Belmont Memorial Scholarship
Vincent Borelli Memorial Scholarship
Virginia K. Wooding Memorial Scholarship
William O. George, Sr. Scholarship
William P. Beatty Memorial Scholarship
Woman's Club of Long Branch Scholarship

OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, JANUARY 14, 2015 – 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS PRESENT:

Armand Zambrano, Chairperson
Bill Dangler
Mary George
Rose Widdis

ADMINISTRATORS PRESENT:

Michael Salvatore, Ph.D.
Peter E. Genovese III
Alvin L. Freeman

TECHNOLOGY

Wireless Bus

Discussion regarding the idea of turning one or two buses into wireless hot spots to give children the ability to access the internet and complete homework assignments during snow days, in the evening and while on field trips.

E-Rate

E-rate is changing how certain services will be funded. As a result, the district will have to include approximately \$150,000 into the budget.

Devices moving forward

We are currently reviewing lap top replacement for grades 6 – 12.

Virtualized server farm

An old server at 540 Broadway is being de-commissioned and replaced with a virtual server which is a substantial savings to the district.

FACILITIES

Update on track drainage

The drainage by the volleyball court areas will be completed in approximately 3 weeks. In the spring we anticipate having the volleyball courts re-established.

Parking lot at George L. Catrambone School

The DEP has approved the disruption of the landfill for the parking lot. We should be out to bid by the end of January.

Update of Long Range Facilities Plan

The Long Range Facility Plan will be modified to reflect the current needs of the district as well as the current inventory of facilities.

FACILITIES (continued)

Update on old High School

The architect gave the committee an overview of Phase I of the renovation of the old High School which will be going out to bid very shortly. They also discussed some alternatives since they believe there will be significant interest from potential bidders which will be beneficial to the district.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

**INSTRUCTION AND PROGRAMS COMMITTEE
WEDNESDAY, January 14, 2015 – 5:00 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

MINUTES

COMMITTEE MEMBERS:

Donald Covin, Chair
Michelle Critelli, Ed.D.
Avery Grant
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman
Roberta Freeman

1. Innovate NJ Science Pilot

Bridgette Burtt, Supervisor of Funded Grants, and Jena Valdiviezo, Supervisor of Science 6-12 presented an overview of the Innovate NJ Science Pilot. Long Branch is one of ten school districts selected to be part of Innovate NJ. As part of the program, this school year the district is to work with another Innovate NJ non-neighboring district to create a groundbreaking program for students and their parents. Long Branch partnered with the Spotswood and Springfield school districts to establish an afterschool program that focuses on science. The 16 week program will be held once a week at the Long Branch Middle School. For two hours on a day selected by a majority of the participants, approximately 25 fourth and eighth grade students along with their parents will come together in a lab atmosphere to explore topics as outlined in the Next Generation Science Standards. Features of the program include:

- Dinner served to students, parents and siblings who attend
- Childcare provided for siblings of attendees
- The National Jr. Honor Society and the Honor Society will provide homework help to siblings needing childcare
- Weekly raffled incentives for families who attend

This is a truly innovative program that if successful will be open to more students during the 2015-2016 school year. The kick-off event held Tuesday, January 13, 2015 was highly attended by the parents and students invited to participate.

2. Questions/Discussion

Goal of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

COMMUNICATIONS COMMITTEE
TUESDAY, JANUARY 13, 2015 – 5:00 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS PRESENT:

Avery Grant, Chairperson
Mary George
Donald Covin
James Parnell (Alternate)

ADMINISTRATORS:

Michael Salvatore, Ph.D.

1. Review of District Calendar Options

The committee reviewed and developed 3 options for the District Calendar Committee to review on February 3, 2015. The options include, but are not limited to, various start dates, vacation spans, and school ending dates.

2. Black History Month Programs

The District has made a continuous effort to engage the community in Africa American History Education. Several events have been scheduled throughout the District to highlight student learning in this particular area. Please see the attached events calendar.

3. LBPD Partnership

The Long Branch Police Department will be working cooperatively with our school principals to ensure safety at each location. Therefore, officers on the day shift, will have escorted school visits daily.

Committee Goals:

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

Black History Month Events

- *January 15th JMFECLC performance in tribute to Dr. Martin Luther King.
- *January 28th Gregory School Board Presentation - will be presenting "Past, Present & Future Leaders" with a connection to prominent leaders including, President Obama, Martin Luther King Jr., and other leaders of various backgrounds.
- February 2nd JMFECLC African Drummers & Dancers from Young Audiences – dance and music performance for school.
- February 20 (Revised Date) General Ferrell; Buffalo Soldiers - LBHS Auditorium
- *February 23rd LBMS Asbury Park Dance Team 1:30 - RSVP required. (Anyone can access on High School Cube)
- *February 18th Morris Avenue Board Presentation – highlighting Black History Month
- *February 25th Anastasia School Black History Month – 1st Grade Sharing Day 1:30PM
LBHS Dancers – attending Reflections in Black at Count Basie Theater (Dance performance)
- *February 26th District Showcase and Black History Celebration 5:00-6:30PM
- Each department will be highlighting within the field of study (Humanities, Science, ELA, Math, VPA, etc.)
 - Performances by dancers, Sound Wave Jazz band, Spiritual vocal performance
 - AWC Step Team performance
 - Community partnership with NAACP, Martin Luther King Guild and urban ministries
 - Light refreshments
- *February 27th GLC School - Walking Gallery – parents invited
- First week in March Gregory School Assembly - Discussions, panel, and performances highlighting various African Americans. All grade levels will attend.

*denotes events open to the public

This is in addition to daily instructional activities highlighting African American History and culture. Including but not limited to discussions, school announcements (TV studio), debates, current event articles, stories, video clips, visual and performing arts performances.